

# FreedomBank

## Hassle Free Switch Kit

---

At FreedomBank, our devoted staff is eager to go above and beyond to maintain a trustworthy and straightforward relationship with our customers. Now switching all of your accounts to FreedomBank has never been easier. Just follow these 3 simple steps.....



### ***Open your new account!***

Visit any of our 3 convenient locations to open your new FreedomBank account.



### ***Switch your direct deposits and automatic withdrawals.***

If you have any automatic transactions, use the provided forms to seamlessly switch them to FreedomBank.



### ***Close your old account!***

You are now ready to switch. Fill out the provided form to close your current account. The remaining balance can be transferred to FreedomBank

This switch kit includes all of the information you need to switch your accounts to our bank. The attached forms take just minutes to complete and include everything required to notify your employer and others that you have switched your accounts to FreedomBank.

Just complete the forms and then mail them out. It is that easy! If you need further help or have any questions, just give us a call or stop in to see us and we will walk you through it.

# FreedomBank

## Account Switch Checklist

This checklist will help you through each step of the process. For your convenience, please bring a copy of your previous bank statement. This will help to complete this process.

**Transfer Direct Deposit**

Simply complete the Notification of Direct Deposit Authorization Change form and mail to the company that is automatically depositing into your existing account. Track this step by listing the companies below:

| Company: | Date Mailed: | Date Confirmed: |
|----------|--------------|-----------------|
|          |              |                 |
|          |              |                 |
|          |              |                 |

**Transfer Automatic Payments**

Simply complete the Notification of Withdrawal Authorization Change form and mail to the company that is automatically deducting from your existing account. Track this step by listing the companies below:

| Company: | Date Mailed: | Date Confirmed: |
|----------|--------------|-----------------|
|          |              |                 |
|          |              |                 |
|          |              |                 |
|          |              |                 |
|          |              |                 |
|          |              |                 |

**Notification of Account Closure**

Once your direct deposit and/or automatic payments start coming into your new account and you know all of your checks have cleared, complete and mail the Notification of Account Closure to your previous financial institution (s). Track this step by listing the financial institutions below:

| Financial Institution: | Date Mailed: | Date Confirmed: |
|------------------------|--------------|-----------------|
|                        |              |                 |
|                        |              |                 |
|                        |              |                 |



Member FDIC

210 South Main Street  
Elkader IA 52043  
ph 563.245.2522

106 South Main Street  
Monona IA 52159  
ph 563.539.2015

135 West Tilden  
Postville IA 52162  
ph 563.864.7441

[www.myfreedomaccount.com](http://www.myfreedomaccount.com)

Use this form to change your direct deposit payroll, retirement/pension funds, or any other agency deposit payments directly into your FreedomBank account. **One form for each direct deposit.**

### *Notification of Direct Deposit Authorization Change*

Company or Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Employee ID: \_\_\_\_\_  
*(if applicable)*

Effective immediately, please deposit the net amount of my check to my FreedomBank account. I authorize (name of depositor) \_\_\_\_\_ to automatically deposit funds into the account below. This authorization shall remain in place until I have submitted a new authorization, or until this authorization is changed or revoked by me in writing.

Net amount to FreedomBank       Checking       Savings

Routing # 073913218      Account # \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Member FDIC

210 South Main Street  
Elkader IA 52043  
ph 563.245.2522

106 South Main Street  
Monona IA 52159  
ph 563.539.2015

135 West Tilden  
Postville IA 52162  
ph 563.864.7441

[www.myfreedomaccount.com](http://www.myfreedomaccount.com)

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. *Use one form for each automatic withdrawal.*

### *Notification of Withdrawal Authorization Change*

Name of Company: \_\_\_\_\_

Account Number: \_\_\_\_\_

Payment Amount: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Please **change** my automatic withdrawal from the following account:

Financial Institution: \_\_\_\_\_

Account # \_\_\_\_\_ Bank Routing # \_\_\_\_\_

Please make all **future** automatic withdrawals from the following account:

Financial Institution: FreedomBank

Account # \_\_\_\_\_ Bank Routing # 073913218

*This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Member FDIC

210 South Main Street  
Elkader IA 52043  
ph 563.245.2522  
  
106 South Main Street  
Monona IA 52159  
ph 563.539.2015  
  
135 West Tilden  
Postville IA 52162  
ph 563.864.7441  
  
[www.myfreedomaccount.com](http://www.myfreedomaccount.com)

Use this form to close your account(s) at your former financial institution. Be sure to verify any outstanding items have cleared your old account.

## Notification of Account Closure Authorization

### To Whom It May Concern:

Financial Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**Effective immediately**, please close my account number: \_\_\_\_\_

Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

### Please send remaining balance to:

Place an X next to your desired option.

Please deposit directly to my new account at FreedomBank.

Checking

Savings

Routing #: 073913218

Account #: \_\_\_\_\_

Please forward a check to the address listed below.

Primary Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Joint Signature: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_